

# Research Assistant, Data Management – Job Description

**Location:** Remote

**Duration:** Early June 2024 – late August 2024

**Compensation:** \$17/hour

**Time Commitment:** 15 hours per week

## **Application Instructions:**

In lieu of a cover letter, please prepare a 1-page response to the prompts at the bottom of this job description that contains clear, concise responses. Please send your resume and response to [Jobs@YAnalytics.org](mailto:Jobs@YAnalytics.org) and include a subject line with the format: “Last Name, First Name – Data Management RA Application”.

## **TPG Background**

TPG is a leading global alternative asset management firm, founded in San Francisco in 1992, with \$212 billion of assets under management and investment and operational teams around the world. TPG invests across a broadly diversified set of strategies, including private equity, impact, credit, real estate, and market solutions, and our unique strategy is driven by collaboration, innovation, and inclusion. Our teams combine deep product and sector experience with broad capabilities and expertise to develop differentiated insights and add value for our fund investors, portfolio companies, management teams, and communities.

TPG’s success depends on our people, and we build and sustain our world-class team by creating an inclusive, supportive culture within the firm that seeks excellence and encourages humility and transparency. The quality of our investments and our ability to build great companies depend on the originality of our insights. Reaching our firm’s full potential means supporting every team member to bring the fullness of their unique perspective to their work and to our community. We are committed to a diverse, equitable, and inclusive workplace to foster diversity of thought and reflect the breadth of our limited partners and portfolio companies

## **Y Analytics**

Y Analytics’ mission is to increase the amount and effectiveness of capital allocation for the greater good, as described in the UN SDGs, by increasing trust in the social and environmental impact achieved by that capital. Y Analytics was launched in parallel to The Rise Fund and founded in partnership with TPG/Rise to provide best-in-class insights and tools that improve capital allocation decisions. Our rigorous approach to impact assessment and management draws on evidentiary academic and economic research, enabling greater use of evidence in capital allocation decision making and impact valuation. In addition to conducting impact valuation for the TPG Rise Funds, Y Analytics is also responsible for managing sustainability/ESG across TPG. We support TPG and its portfolio companies by assessing and advising on value creation through Environmental, Social, & Governance (ESG) performance.

## **Position**

Y Analytics maintains multiple initiatives to aggregate and draw insights from past impact assessments. The team seeks a Data Management Research Assistant (RA) to maintain our internal databases and devise/implement data management improvements. This individual spends the majority of their time on data entry, while also completing strategic side projects. The position is open to current undergraduates and is a great opportunity for someone who is passionate about data, climate, ESG/impact, global development, and/or economics and who has a strong desire to expand and deepen knowledge of impact, and ESG analysis in a client-focused environment.

**Requirements**

- Must be authorized to work in the U.S.
- Undergraduate or graduate student currently pursuing a degree in Business, Economics, Environmental Sciences, Environmental Engineering, Environmental Sustainability, Public Administration, Information Systems, or another relevant program
- Experience or demonstrated interest in consulting, finance, impact investing, or a related field
- Demonstrated ability to construct, manipulate and manage data sets in Excel
- Excellent written and spoken communication skills, and fluency in English
- Experience with Access, SQL, Azure, Tableau, and/or PowerBI a plus

**Application Prompt (please limit your response to a 1 page or less):**

**Part I:** The Y Analytics team is reviewing a list of studies cited in a 2023 report. The team is looking to identify understand the research base by identifying key information about the authors of these studies (e.g., Affiliated organization, Contact information, etc). The team also needs to organize the information into a dataset so that it may be easily understood and presented to leadership. Please describe:

- (1) How you would approach conducting this outside-in research and what tools in Excel you would expect to use to summarize and present the data
- (2) Your experience working with data in Excel and other applications

**Part II:** In no more than four sentences, please describe your interest in Impact and Environmental, Social & Governance (ESG) investing.