Research Assistant, Data Management – Job Description

Location: Remote
Duration: Early January 2023 – mid-May 2023
Time Commitment: 15 hours per week

Application Instructions:
In lieu of a cover letter, please prepare a 1-page response to the prompts at the bottom of this job description that contains clear, concise responses. Please send your resume and response to Jobs@YAnalytics.org and include a subject line with the format: "Last Name, First Name – Data Management RA Application".

TPG Background
TPG is a leading global alternative asset firm with a long history of investing in growth, change, and innovation. Founded in San Francisco in 1992, the firm now manages more than $100 billion with investment and operations teams in 12 offices around the world. TPG invests across a range of asset classes including private equity, growth equity, real estate, impact investing, secondaries, and public equity. Across all strategies, we maintain a rigorous investment process and a deep, research-based approach to theme and sector development. TPG has an active portfolio of more than 250 companies, with current and past investments including Airbnb, Beautycounter, CAA, Calm, Cushman & Wakefield, McAfee, Spotify, and Uber

Y Analytics

Y Analytics' mission is to increase the amount and effectiveness of capital allocation for the greater good, as described in the UN SDGs, by increasing trust in the social and environmental impact achieved by that capital. Y Analytics was launched in parallel to The Rise Fund and founded in partnership with TPG/Rise to provide best-in-class insights and tools that improve capital allocation decisions. Our rigorous approach to impact assessment and management draws on evidentiary academic and economic research, enabling greater use of evidence in capital allocation decision making and impact valuation. In addition to conducting impact valuation for the TPG Rise Funds, Y Analytics is also responsible for managing sustainability/ESG across TPG. We support TPG and its portfolio companies by assessing and advising on value creation through Environmental, Social, & Governance (ESG) performance.

Position
Y Analytics is seeking a Data Management Research Assistant (RA) to support research and analysis of social impact from existing and potential investments, and drive improved performance on environmental, social, and governance (ESG) factors across TPG's global investment portfolio. The Data Management Research Assistant will conduct research to populate internal databases as well as manage existing datasets to ensure data quality. The position is open to current undergraduates and is a great opportunity for someone who is passionate about data, climate, ESG/impact, global development, and/or economics and who has a strong desire to expand and deepen knowledge of impact, and ESG analysis in a client-focused environment.

Requirements
- Must be authorized to work in the U.S.
- Undergraduate or graduate student currently pursuing a degree in Business, Economics, Environmental Sciences, Environmental Engineering, Environmental Sustainability, Public Administration, or another relevant program
- Experience or demonstrated interest in consulting, finance, impact investing, or a related field

- Demonstrated ability to construct, manipulate and manage data sets in Excel
- Excellent written and spoken communication skills, and fluency in English
- Experience with Access, SQL, Azure, and PowerBI a plus

Application Prompt (please limit your response to a 1 page or less):

Part I: The Y Analytics team is reviewing a list of studies cited in a 2020 report. The team is looking to identify understand the research base by identifying key information about the authors of these studies (e.g., Affiliated organization, Contact information, etc). The team also needs to organize the information into a dataset so that it may be easily understood and presented to leadership. Please describe:

(1) How you would approach conducting this outside-in research and what tools in Excel you would expect to use to summarize and present the data
(2) Your experience working with data in Excel and other applications

Part II: In no more than four sentences, please describe your interest in Impact and Environmental, Social & Governance (ESG) investing.