



Y ANALYTICS (TPG) – CHIEF OF STAFF

Location: Washington, D.C.

ABOUT Y ANALYTICS

[Y Analytics](#) is [TPG's](#) innovative internal capability, purpose-built to understand and improve the environmental and social impacts of deployed capital. Our mission is to increase the amount and effectiveness of capital allocation for the greater good, as described in the UN SDGs, by increasing trust in the social and environmental impact achieved by that capital.

Y Analytics was launched in parallel to [The Rise Fund](#) and founded in partnership with TPG/Rise to provide best-in-class insights and tools that improve capital allocation decisions. Our rigorous approach to impact assessment and management draws on evidentiary academic and economic research, enabling greater use of evidence in capital allocation decision making and impact valuation.

Today, Y Analytics directly supports impact assessments and decision-making for The Rise Fund (\$4+ billion under management), the recently-announced [TPG Rise Climate Fund](#) (\$5.4+ billion first close), and other TPG companies/vehicles with impact objectives. Y Analytics' mandate also covers Environmental, Social, & Governance (ESG) performance and sustainability across TPG's firm and portfolio. We support TPG and its portfolio companies by assessing ESG performance and advising on value creation opportunities. We also engage publicly to advance capital allocation for good.

As we continue to grow, we are leveraging our capabilities in new and innovative ways and sharing our learnings with the broader investment and research communities.

We have an exciting opportunity for a candidate to work as the Chief of Staff to the CEO, a multifaceted role that is core to the strategy and operations of Y Analytics.

PRIMARY RESPONSIBILITIES

The Chief of Staff will be primarily responsible for supporting the Chief Executive Officer of Y Analytics and the Y Analytics team across a wide range of activities. This is a role with substantial variety in day-to-day activities. Responsibilities will include:

- **Ensuring smooth operations of functional priorities** of Y Analytics, particularly for recruiting/onboarding, budget planning, office operations, and data management. The COS will liaise with multiple functional business partners in TPG who are responsible for each function, as well as driving some specific content development for and with the CEO and the functional business partners.
- **Supporting the CEO in her internal and external engagements**, such as Board communications, speeches, presentations, conferences, strategy sessions, reports, etc.
- **Proactively supporting the CEO to advance the health of the organization** (e.g., team offsites, meetings)

REQUIRED QUALIFICATIONS

- Commitment to Y Analytics' mission to improve the future of humanity and our planet through effective capital allocation for the greater good
- 1-4 years work experience, in management consulting or investment banking preferred



- A bachelor's degree in a relevant field from a college or university
- Excellent organizational, interpersonal and communication skills, including speaking, long-form writing, and slide writing
- Ability to manage multiple projects simultaneously, with attention to detail, a sense of urgency, and a strong work ethic and dedication to consistently provide quality work
- Outstanding analytical and research skills and a high degree of intellectual curiosity – ability to get interested in a wide range of subjects and self-start on next steps
- Ability to adapt quickly and work effectively with a variety of internal stakeholders
- Maturity, humility, and exceptional ethics and discretion
- Must be authorized to work in the U.S.